



## „PEAS“ – PM meeting

Results, vision, communication, administration

Liberec – Czechia, 12-16.05.2017

We invite you to take part in a very important project management meeting:

Setting up a common view of final products of the project

&

Clarify the outcomes leading to fulfilling the aim and objectives

### WHY?

The **GENERAL AIM** of the project is offering learning and training opportunities through an integrated entrepreneurial training program by 4 organizations from Europe. This aim will be reached according to the following **SPECIFIC OBJECTIVES**:

O1: Developing entrepreneurial competencies for 100 adults from Europe, by implementing a future business during the 24 months of project;

O2: Acquiring competencies in the field of entrepreneurial education for 32 adult trainers;

O3. Growing the organizational capacity for transnational collaborations for dissemination of the results, and the methods used within the project

## WHERE?

In Liberec, one of the main cities of the Northern Czechia. It is nicely located, surrounded by mountains and located about 1-hour drive from Prague. We will be working and living directly in the city center, close to the major city attractions. Accommodation can be provided in single and twin rooms.

### Possibilities for accommodation:

#### [Česká chalupa](#)

Prices (incl. breakfast):

- Single room = 22 EUR
- Double room= 15 EUR

**The accommodation will be specified after getting to know exact dates and names incl. needs of participating persons (double/single room).**

We will arrange everything for you so you do not have to take care about anything.

[PLEASE, fill this table to finalize the logistic issues.](#)

## WHO?

The organizational meeting is dedicated to the leaders of partner's organizations. We expect to host at least 2 representatives per partner organization.

## WHAT?

The overall idea of the meeting is to establish a fruitful work atmosphere and a clear vision of final products of this project. One of the key issues will be the topic of local workshops and educational aspect of the project.

Preliminary program:	Day 0	Day 1 - SAT	Day 2 - SUN	Day 3 - MON	Day 4
09:00 – 11:00	Arrival	Welcome	International workshop	Communication	Departure
11:30 – 13:00		<u>Re-vision</u> the aim and objectives	Local TC	Action planning	
15:00 – 16:30		Outcomes of the project	E-learning	Task and responsibilities	
17:00 – 19:00		City walk	Ještěd trip	Evaluation	

Will be updated up to the talks

## PRACTICALITIES:

### COST:

Project is financed within Erasmus+. Costs of accommodation, program and food are fully covered by sending organization. You will be responsible for buying your tickets in advance and we will reimburse you travel expenses after receiving all originals of your tickets.

According to the rules of KA2 projects are the costs delivered in following way up to the distance cal.:

	Per participant
Romania	575 EUR
Spain	575 EUR
Portugal	760 EUR
Czech Republic	0 EUR

### WEATHER:

Liberec is located close to the mountains and weather can be really diverse, so the best what you can do is to check it upon your arrival. In general, it is recommended to bring some warmer and waterproof clothes with you:)

### LOCAL CURRENCY:

Please note that currency of Czech Republic is Czech koruna (CZK). The average exchange rate is 1EUR=27CZK. You can easily find exchange offices to exchange EURO or Dollars. In general, it is not recommended to exchange money at the airports, as the exchange rate is rather bad.

We suggest you fly to Prague. From Prague you can easily reach Liberec, below you can find more details about it.

### HOW TO GET FROM RUZYNE AIRPORT IN PRAGUE TO LIBEREC?

All you have to do after arrival is to buy ticket for Prague public transport (ticket for 32 CZK should be sufficient, as it is valid for unlimited number of travels within 90 minutes from validating it in the first mean of transport) Then you will have to find a bus number 100, which leaves every 15-30 minutes from the arrival terminal, and takes you directly to Metro B, station "Zlicin". Metro goes pretty often, and this line will take you directly to "Cerny Most" - last station. Keep in mind, that for each piece of luggage larger than 25 cm x 45 cm x 70 cm (10 in x 18 in x 28 in), it is necessary to buy a 16 CZK transfer ticket. You can buy tickets either from the kiosk at the airport, or directly from the driver, but than it costs a bit more.

Cerny Most is the station where buses going to Liberec can be found. These are big yellow buses, [here](#) is a link to the website of this company - it's recommended to book your ticket in advance, this ticket can't be bought from the driver. When booking - choose Prague Cerny Most – Liberec AN. In Liberec, you are only supposed to wait for us, as we will provide you transfer from bus station to the venue of our project☺

## **CONTACT**

For any question or further information please contact:

Antonin Ferdan, [antonin.ferdan@gmail.com](mailto:antonin.ferdan@gmail.com)/ +420720131725

## **ORGANIZER:**

Liberecká Občanská Společnost  
Moskevská 28/23  
460 01 Liberec 1  
Czech Republic  
[www.losonline.eu](http://www.losonline.eu)

